

CHESHIRE EAST COUNCIL

Minutes of a meeting of the **Shared Services Joint Committee**
held on Friday, 27th January, 2012 at Cheshire West and Chester Council
HQ, 58 Nicholas Street, Chester, CH1 2NP

PRESENT

Councillor P Mason (Chairman)
Councillor L Ford (Vice-Chairman)

Councillors D Brown, M Jones, L Riley and H Manley (for Cllr Mike Jones CWAC).

OFFICERS

Cheshire East Council

Lisa Quinn – Director of Finance and Business Services
Julie Openshaw – Legal Team Leader
Debbie Wain – HR Delivery

Cheshire West and Chester Council

Simon Goacher – Head of Legal and Democratic Services
Julie Gill – Director of Resources
Claire Jones – Finance Manager
Amanda Ridge – Transformation Project Manager
Deborah Ridgely – Democratic Services Officer

Shared Services

John Callan – ICT Shared Service
Jackie Gray – Shared Services Manager

22 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Mike Jones (CWAC).
Councillor Herbert Manley attended as his substitute.

23 DECLARATIONS OF INTEREST

There were no declarations of interest.

24 PUBLIC SPEAKING TIME/OPEN SESSION

No members of the public were present.

25 MINUTES OF PREVIOUS MEETING

RESOLVED

That the minutes of the meeting held on 25 November 2011 be approved as a correct record.

26 SHARED SERVICE POSITION STATEMENT

Consideration was given to a report summarising the current position of the shared service arrangements between Cheshire East (CE) and Cheshire West and Chester Councils (CWAC). In particular it highlighted those short term shared services that had recently disaggregated to enable a transition to separate delivery arrangements in each Council as planned. An appendix to the report detailed the position on all current shared service arrangements.

It was reported that an Archives Review meeting was due to be held in the near future and it was hoped that an update on the Youth Offending Service would be available at the next meeting. Discussions were ongoing regarding the International Unit and the termination of the lease for the Brussels Office.

RESOLVED

1. That the overall position statement relating to current shared service arrangements be noted.
2. That the Learning Resource Network and Autism Support Shared Service Transition Logs be endorsed.

27 FINANCIAL REVIEW 2011-2012

Consideration was given to a report summarising the forecast outturn for the third quarter of 2011-12; it was noted that this was the third year of operation for many of the shared services. An appendix to the report detailed the projection for individual services.

The Director of Finance and Business Services (CE) referred to the regular reports that were made to the Committee and to ongoing discussions aimed at improving the overall situation. The position concerning the ICT service was discussed, for which new operating models were being investigated; the level of future demand was also discussed.

RESOLVED

That the overall outturn position relating to current shared service arrangements be noted.

28 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED

That the press and public be excluded from the meeting during consideration of the following item pursuant to Section 100(A)4 of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information as defined in Paragraphs 1 and 2 of Part 1 of Schedule 12A to the Local Government Act 1972 and public interest would not be served in publishing the information.

29 SHARED SERVICE VOLUNTARY REDUNDANCIES

Consideration was given to the joint report of the Director of Finance and Business Services (CE) and the Director of Resources (CWAC).

RESOLVED

That approval be given to the request for the funding of the one-off costs for ICT Shared Service redundancies and for work to commence on preparing Compromise Agreements for those colleagues accepted for Voluntary Redundancy.

The meeting commenced at 2.00 pm and concluded at 2.35 pm

Councillor P Mason (Chairman)